

**GRAND RIVER HOSPITAL
MINUTES OF A PUBLIC MEETING
OF THE BOARD OF DIRECTORS
HELD ON APRIL 27, 2010
IN THE FREEPORT BOARDROOM**

PRESENT:

Bellew, G.
Bleaney, T.
Collingwood B.
Delamere, D.
Gazzola, J.
Maki, P.
Matyas, C.
McIlwham, K.

Maxwell, M.
O'Brien, M.
Sharma, A.
Uffelmann, D.
Walker, B.
Weiler, B.
Wideman, J.

REGRETS

Evans, J.
Halloran, B.
Jolly, S.

STAFF:

Cavrag, K.
Higgs, G.
Karjaluo, M.
Lillepold, A.

Mah, T.
McFadyen, C.
Rajaballey, J.
Robertson, S.

GUEST

Terry Olivier

Recording Secretary: Jill Eggleton

1.0 CALL TO ORDER

B. Walker called the meeting to order at 4:00 p.m.

1.1 ACCEPTANCE OF AGENDA

The agenda was approved as presented.

1.2 DECLARATION OF CONFLICT OF INTEREST

None.

2.0 BOARD EDUCATION SESSION/PRESENTATION

2.1 DEMONSTRATION OF LEARNING MANAGEMENT SYSTEM

Ann Lillepold and Terry Olivier provided an overview of the education and development program at GRH. The presentation specifically highlighted our Learning Management System which is an on-line system that provides us with a way to create, deliver content, monitor learner participation and evaluate and track learner performance in an automated setting. Following the presentation, a demonstration of the on-line tool was provided.

D. Uffelmann and P. Maki arrived.

The Board suggested a number of ways in which we may want to further utilize the LMS, these include:

- Using the LMS to link to other academic institutions
- Putting external courses on our LMS (it was noted that the system does not have the capability to do that at this time, but it is expected that future upgraded versions of the system will have the capability)

- Use LMS to track professional credits, CME credits, Grand Rounds, etc.

It was noted that the Brantford area LHIN directed unused funding to put an education terminal at a long term facility within their LHIN. The learning module has been successful and an asset for educational purposes. B. Collingwood agreed to get more information on this terminal and forward to GRH staff.

Action: B. Collingwood to get information on this terminal to GRH staff.

The question was raised as to whether we could use the LMS to education staff on our quality framework. It was noted that we could use the LMS for this use.

3.0 QUALITY REPORT

3.1 PRESENTATION: ANNUAL REVIEW OF PATIENT ACCESSIBILITY

T. Mah provided a presentation on patient accessibility. The presentation is attached to form part of the minutes. The presentation highlighted the following:

- Local and provincial view on access to care
- Emergency Program wait times (i.e. flow and capacity issues)
- Alternate Level of Care (i.e. capacity issues)
- Access to MOHLTC targeted priority services (i.e. wait times for hip, knee and cancer surgeries, MRI and CT scans)

4.0 BOARD COMMITTEE REPORTS

4.1 GOVERNANCE COMMITTEE

No report.

4.2 RESOURCES COMMITTEE

No report.

4.3 QUALITY AND PATIENT SAFETY COMMITTEE

Earlier this month, GRH hosted an Ontario Nursing Informatics Group Education Day. The day was very well received with a great deal of audience presenter interaction– attended by approximately 36 people. The following speakers presented on these topics

Kerri Bennett and Deborah Haggman RN – Using Quality Initiatives to Drive Performance and Clinical Improvement – provided an outline of the quality framework and clinical program/service accountability for performance and tied that in to the Mental Health Program indicators and logic model.

Dereck Birtch RN – Renal program charting drives process change improvements. – Demonstrated use of process improvements and iterative methodology to create electronic documentation that supports interdisciplinary communication and improved patient care.

Gillian Flynn Reuss and Claudette Delenardo – Building a culture of quality and safety – using performance metrics to maximize impact on the hospital standardized mortality ratio – key

messages – leadership accountability, performance management and utilization as key drivers for quality and patient safety.

Wendy Lang RN – Optimizing Electronic Documentation – Reflecting, Rethinking Revitalization – spoke about stakeholder engagement to support revision of clinical documentation screens so that practice drives documentation – taking ownership of documentation as part of nursing practice.

5.0 STRATEGIC MATTERS

5.1 PROPOSED BOARD SCORECARD

A copy of the proposed board scorecard was included in the package for the board's consideration. This version includes the proposed targets for 2010/11. The following comments were made:

- Determine whether there are external benchmarks available for metrics 2.2 and 4.1
- Metric 5.2 should read “days” rather than “%”
- Metric 6.2 does not seem realistic and needs to be reviewed
- Consider using a value for metrics 1.1 and 1.2

Based on the feedback, the scorecard will be revised and brought back to the board at the May meeting.

Future Agenda Item: Proposed Board Scorecard (May 2010)

6.0 OPERATIONAL MATTERS

6.1 BOARD SCORECARD

There was no scorecard included in this month's board package as there was no updated quarterly data available. At the May board meeting, the board will be provided with, for the final time, the board scorecard in its current format. At the May board meeting, the board will also be provided with a mitigation strategy report which will include mitigation strategies and action plans to address the metrics that are off target.

Future Agenda Item: Board Scorecard Mitigation Strategy Report (May 2010)

7.0 EXECUTIVE HIGHLIGHTS

7.1 FOUNDATION

No report included in this month Board package.

B. Walker informed the group that on April 15th a number of GRH representatives attended a fundraiser sponsored by BMO. This fundraiser supported the foundations for GRH, SMGH and CMH. \$50,000 was raised at this event.

7.2 PROFESSIONAL PRACTICE REPORT

Included in the Board package for information.

It was noted that Nursing Week will be taking place the week of May 10th. A number of events will take place at GRH throughout Nursing Week. Once available, J. Eggleton will send out a calendar of events for Nursing Week to the Board.

7.3 CHIEF OF STAFF

Included in the Board package for information.

Julie Nicholls, Director of Risk Management and Patient Safety presented a draft revised Consent to Treatment policy to the MAC in April. The rationale for the changes came from the Accreditation Canada recommendation indicating that the current 'Verification of Treatment' form does not meet legislated criteria for consent to treatment. There was discussion amongst MAC members as to whether the proposed framework and changes would actually increase hospital risk noting that consent generally occurs in physicians' private offices off-site and that the hospital simply verifies that informed consent has been obtained. It was suggested that roll out of the revised policy be deferred until further legal advice is obtained. A recommendation was made that a task group be formed involving Risk, Professional Practice, Chief of Staff, Chiefs of Surgery, SMGH VP Medical and a representative of Medicine. The revised policy/process will be brought back to the MAC for endorsement after consultation and agreement on any changes.

7.4 PRESIDENT & CHIEF EXECUTIVE OFFICER

Included in the Board package for information.

On April 22nd, M. Maxwell and D. Delamere attended the SMGH Board retreat. The retreat focused on the quality improvement program at SMGH. The session was very positive and discussions highlighted how interdependent our two hospitals are. It was agreed that we should be pooling data together with SMGH to look at certain metrics (i.e. surgical and congestive heart failure readmission rates).

Progress is being made with the Regional Mental Health Centre, London on the transfer of funding for the schedule 1 mental health beds. The biggest concern at this point is, LHSC would like to stop providing schedule 1 beds for Cambridge patients and they are tying this issue into our negotiations. The WWLHIN is working with CMH to address this issue.

7.5 BOARD CHAIR

B. Walker informed the board that Rick Trafford has tendered his resignation to the Board of Directors, effective immediately. R. Trafford's resignation is due a work related conflict of interest. Miller Thomson LLP, where R. Trafford is employed, has a very strong Charities and Not for Profit Industry Group and advice that they provide to their clients is that a person cannot sit on a Board and, at the same time, act for the Board and receive remuneration.

8.0 ITEMS FOR CONSENT

8.1 BOARD MINUTES OF FEBRUARY 23, 2010

The board minutes of March 23, 2010 were included in the board package.

8.2 FINANCIAL STATEMENTS

The financial statements ending February 28, 2010 were included in the board package.

8.3 BOARD MANUAL AMENDMENTS

The following additions, revisions and deletions to the Board Manual are being recommended by the Governance Committee.

Number	Item
3-A-12	Process for by-law revision (revised)
7-20	Pension Plan Governance Policy (new)

MOTION:

IT WAS MOVED BY P. MAKI AND SECONDED BY K. MCKILWHAM THAT THE BOARD OF DIRECTORS APPROVE THE ITEMS FOR CONSENT. CARRIED.

9.0 ITEMS FOR INFORMATION

9.1 COMMITTEE MINUTES

9.1.1 MEDICAL ADVISORY COMMITTEE MINUTES

Medical Advisory Committee minutes of April 13, 2010 are included in the Board package for information.

9.1.2 GOVERNANCE COMMITTEE MINUTES

Governance Committee minutes of April 14, 2010 are included in the Board package for information.

9.1.3 RESOURCES COMMITTEE MINUTES

Resources Committee minutes of April 13, 2010 are included in the Board package for information.

9.1.3.1 QUESTIONS AND ANSWERS ON BILL 16

Included in the board package is a questions and answers document reflecting advice from the OHA with respect to Bill 16: *Public Sector Compensation Restraint to Protect Public Services Act*.

9.1.4 QUALITY AND PATIENT SAFETY COMMITTEE MINUTES

Quality and Patient Safety Committee minutes of April 14, 2010 are included in the Board package for information.

9.2 BOARD WORK PLAN

Included in the Board package for information.

9.3 BOARD EDUCATION OPPORTUNITIES

Included in the Board package for information.

9.4 BOARD EDUCATION SUMMARY

For completion by the Board members if applicable.

9.5 MAY BOARD CALENDAR OF EVENTS

Included in the Board package for information.

9.6 GRH BOARD 2010 MEETING SCHEDULE

Included in the Board package for information.

9.7 WWLHIN BOARD 2010 MEETING SCHEDULE

Included in the Board package for information.

10.0 ADJOURNMENT

**THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY B. COLLINGWOOD AND
SECONDED BY A. SHARMA THAT THE PUBLIC PORTION OF THE MEETING BE
ADJOURNED.
CARRIED.**

Malcolm Maxwell,
Secretary

Bryce Walker,
Chair